

POLICY**Instruction****SUBJECT: PARENT INVOLVEMENT**

Madrid-Waddington Central School recognizes parent involvement as being necessary for program planning and successful student achievement. We recognize the rights and responsibilities of parent/legal guardians to be informed of Title I/AIS programs and projects, which involve their children. This school will ensure parent involvement with Title I/AIS programs and projects by:

A. Providing parents/legal guardians with periodic reports on their children's progress and involvement:

- Open Houses/Curriculum Night for Parents
- Written reports to parents from the staff. These reports will detail students' progress.
- Parent/Teacher Conferences
- Notification to all parents with child participating in the compensatory education program, including goals and objectives for this program
- "School Tool" – access for MS/HS parents to view student grades, assignments, progress reports, etc.

B. Offering to support the efforts of parents to enhance their own skills at helping their children succeed in school programs.

- Encourage parents to confer with staff at any time between reporting periods
- Guidance Workshops and Transition Meetings
- Hold an annual meeting and invite all parents of participating children
- Elementary Open House Curriculum Night – hand out curriculum materials to parents to facilitate supporting their students at home
- Teacher web pages – information for parents and students
- Elementary/Middle School Counselor is available to meet with and/or discuss specific problems with parents and students, and to offer suggestions, as needed
- Communication to parents of district wide information and policies
 - Elementary rules sent home and signed by student and parent
 - Weekly academic monitoring reports for students (as needed and appropriate)
 - Bus rules sent home at high school level
 - Elementary calendar sent home with students
 - Study tips sent home; tips for having a successful conference
 - Permission slips signed for internet usage
 - High School Student Handbook is on district website
 - Dress code policy

Instruction**SUBJECT: PARENT INVOLVEMENT (continued)**

C. Constructing a plan for parent involvement, which will be reviewed annually. Teachers, administrators, and parents will develop this plan. Planning will be ongoing and will address the needs of the parents and students in our district.

D. Provide the coordination, technical assistance, and support necessary to assist participating schools in planning and implementing effective parent involvement activities to improve student academic achievement and school performance.

- School Tool
- District website
- Teacher Web Pages

E. Build school and parents' capacity for strong parental involvement:

Provide assistance to parents of children attending Madrid-Waddington Central School in understanding such topics as: the state's academic **content** and **achievement** (benchmark) standards, as well as the state and local academic assessments. Provide information to parents on how to monitor a child's progress and work with educators to improve the achievement of their children. The school district staff will provide information and training to parents/guardians through:

- Open House/Curriculum Night for Parents/Guardians
- Periodic utilization of the school district newsletter to keep parents informed
- Parent/teacher conferences
- Interpreting Individual Student Reports
- Written reports to parents from the staff. These reports will detail students' progress.
- An annual meeting held for all parents of participating children
- Notification to all parents if their child will be participating in the compensatory education program, including goals and objectives for this program
- District Web Page
 - Links to practice sites for State exams
 - Links to activities that support learning
 - Access to teacher e-mails for communication

Provide materials and training to help parents work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement

Instruction**SUBJECT: PARENT INVOLVEMENT (continued)**

- Open House/Curriculum Night for Parents
- Parent/teacher conferences
- Hold an annual meeting and invite all parents of participating children
- Newsletter
- District Web Page
 - Links to practice sites for State exams
 - Links to activities that support learning

Educate teachers, pupil services personnel, principals, and other staff, with the assistance of parents, in the value and utility of contribution of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school.

- Teacher mentoring of new teachers, sharing ideas for effective parent communication
- PrEP Program for new teachers
- Discussions at faculty meetings of ways to reach out to, and communicate with, parents with definite outcomes and timeline established
- Positive progress reports/ calls home to parent
- School Tool
- District and Teacher Web Pages
- Grades 4-7 Agenda Books sent home to be signed; elementary parents are asked to initial homework

F. Coordinate and integrate to the extent feasible and appropriate, parent involvement programs and activities with Head Start, Reading First, Early Reading First, the Home Instruction Programs for Preschool Youngsters, the Parents as Teachers program, and public preschool and other programs. Conduct activities with other available organizations, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children.

- Math Partnership Grant / Teacher's Learning Center
 - Family Math Night
- Spring Parent Night for parents of Pre-K children
 - Jr. Kindergarten and Kindergarten program overview
 - Child development information
 - Assessments used to determine student placement in Jr. K/K program (Gessell)
 - Focus on the whole child: social, emotional, physical, academic, etc.
- Family Fun Night, coordinated with book fair to encourage parents to buy books for their children and classrooms

Instruction**SUBJECT: PARENT INVOLVEMENT (continued)**

- Each grade level comes up with a game for parents and children to participate in
- Stories read aloud in library by community members, staff, etc.
- Tours for Tots: (Madrid Tot Time and Grass River Playgroup) Parents and toddler children that participate in community pre-school programs come visit school, take tours, and meet Elementary Principal and Pre-K teachers
- Guidance Department Workshops

G. Ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format and, to the extent practicable, in a language the parents can understand. (Ensure parent-friendly format/language with written and oral communication)

- Open House/Curriculum Night for Parents (invitation/newsletter)
- Utilization of the school district newsletter to keep parents informed
- Parent/teacher conferences (newsletter, parent letters for inviting to conference)
- Written reports to parents from the staff. These reports will detail students' progress.
- An annual meeting held inviting all parents of participating children
- Notification to all parents with child participating in the compensatory education program, including goals and objectives for this program. Teachers will receive notification of letter content and mailing date.
- Smart Boards for CSE Meetings
- School Tool
- Newsletter: large font, language user-friendly, format
- District Website

H. Coordinate and integrate Title I parental involvement strategies with those of other programs, i.e., Head Start, Reading First, and other programs.

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I. Conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the parental involvement policy in improving the academic quality of the Title I schools. Identify barriers to greater participation by parents in activities authorized by Title I and use the findings of the evaluation to design strategies for more effective parental involvement, and, to revise, if necessary, the parental involvement policies at the LEA and school level.

- Hold an annual meeting and invite all parents of participating children
- Hold annual meeting to review Parent Involvement Policy with parents
- Provide information to parents and stakeholders on the use of Title I funds. Document consultation and collaboration of meetings and stakeholders involvement.

J. Involve parents in the activities of the Title I schools

- Parents and grandparents volunteer to help in classrooms: tutor, chaperone, help with special projects, etc.
- Summer Program with parent, community and business involvement and interaction